

# MINUTES FOR A MEETING OF THE BOARD OF DIRECTORS OF SCHOOLS IN ACTION

## REGULAR MEETING

8.23.22

5:00pm

[Join Zoom Meeting](#)

ID: 84936218815

Passcode: 528931

*All members and the public are able to call in remotely via zoom. Due to COVID-19 and social distancing measures under AB 361, there is no physical meeting location. If you would like access to the materials presented during the Board Meeting, you can request that the link of board documents be emailed to you at the start of the board meeting. The zoom link for the meeting is listed above.*

**Board Members Present:** Ronae Harrison, Board President; Karin Kroener-Valdivia, Secretary; Rachel Gibbs, Board Member; Lizette Villarruel, Board Member.

**Board Members Absent:** Nancy Flores, Vice President, Deborah Bronner, Treasurer

Ronae called the meeting to order at 5:06pm.

## OPEN SESSION

- 1) **Public Comment.** (none)
- 2) **Announcements from Board Members or Board Committees.** (none)
- 3) **Consideration of Minutes from Past Meetings.** The minutes from the 7.26.22 Board Meeting were reviewed and considered for adoption by the school board. Ronae made a motion to accept the minutes, Karin seconded 4 ayes, 0 nays. Motion passed.
- 4) **Consideration of Consolidated Application for Federal Funds.** Charter Impact presented the ConApp for the elementary and middle school for review and consideration by the school board. Ronae made a motion to accept the consolidated application for Federal funds, Karin seconded 4 ayes, 0 nays. Motion passed.
- 5) **Consideration of the 2021-2022 Unaudited Actuals Report.** Charter Impact presented the Unaudited Actuals Report for review and consideration by the school board. Ronae made a motion to accept the 2021-22 unaudited actuals report, Karin seconded 4 ayes, 0 nays. Motion passed.
- 6) **Consideration of the Educational Protection Account Plan Actuals.** Charter Impact presented the EPA plan actuals for the elementary and middle school for review and consideration by the school board. Ronae made a motion to accept the consideration of the educational protection account plan actuals, Rachel seconded 4 ayes, 0 nays. Motion passed.
- 7) **Review of the Fiscal Policy and Procurement Policy.** The Executive Director presented an updated Fiscal Policy and Procurement Policy for review and consideration by the board. Ronae made a motion to accept the fiscal and procurement policies, Rachel seconded 4 ayes, 0 nays. Motion passed.

- 8) **Administrator's Report.** The leadership team shared updates on the meal program and both schools, including beginning of the year initiatives, upcoming school events, staffing and hiring, student enrollment and student recruitment strategies, human resources, grant updates and funding, Covid-19 safety measures and plans for review and consideration by the school board. Ronae made a motion to accept the administrator's report, Karin seconded 4 ayes, 0 naves. Motion passed.
- 9) **Uniform Complaint Procedures.** The Executive Director presented the 2022-2023 Uniform Complaint Procedures for review and consideration by the board. Ronae made a motion to accept the uniform complaint procedures, Karin seconded 4 ayes, 0 naves. Motion passed.
- 10) **Williams Board Resolution on the Sufficiency of Instructional Materials.** The Executive Director presented the Williams Board Resolution for review and consideration by the board. Ronae made a motion to accept the Williams Board Resolution on the Sufficiency of Instructional Materials, Rachel seconded 4 ayes, 0 naves. Motion passed.
- 11) **Review of the Schools in Action Conflict of Interest Policy.** The school board reviewed the Conflict of Interest Policy. Ronae made a motion that the review of Schools in Action conflict of interest policy, is accepted. Rachel seconded 4 ayes, 0 naves. Motion passed.
- 12) **Review of Schools in Action By-Laws.** The school board reviewed the Schools in Action By-Laws. Ronae made a motion to accept that the Schools in Action by-laws were reviewed, Rachel seconded 4 ayes, 0 naves. Motion passed.
- 13) **Consideration of the 2022-2023 Magnolia Santa Ana Vended Meals Contract.** The 2022-2023 regular vended meals contract for Magnolia Santa Ana was reviewed and considered by the board. Ronae made a motion to accept the 22-23 Magnolia Santa Ana Vended Meals Contract, Rachel seconded 4 ayes, 0 naves. Motion passed.
- 14) **Consideration of the 2022-2023 Highland Academy Vended Meals Contract.** The 2022-2023 regular vended meals contract for Highland Academy with Revolution Foods as the meal vendor was reviewed and considered by the school board. made a motion to accept that the 22-23 Highland Academy Vended Meals Contract, Rachel seconded 4 ayes, 0 naves. Motion passed.
- 15) **Consideration of the 2022-2023 MSA San Diego Meals Contract Renewal.** The 2022-2023 contract renewal with Top Notch as the meal vendor was reviewed and considered by the school board. Ronae made a motion to accept the 22-23 MSA San Diego Meals Contract renewal, Rachel seconded 4 ayes, 0 naves. Motion passed.
- 16) **Consideration of the updated Independent Study Policy.** The updated 2022-2023 Independent Study Policy was reviewed and considered by the school board. Ronae made a motion to accept the updated Independent Study Policy, Rachel seconded 4 ayes, 0 naves. Motion passed.
- 17) **Changes to the Schools in Action Board Calendar.** The Executive Director proposed changes to the SIA Board Calendar for review and consideration by the school board. Ronae made a motion to accept the changes to the Schools in Action Board calendar, Rachel seconded 4 ayes, 0 naves. Motion passed.
- 18) **Discussion on AB 361 Teleconferencing During a State of Emergency.** The school board reviewed and considered continuing teleconferencing for the upcoming board meeting. Ronae made a motion to continue the teleconferencing in accordance with AB361, Rachel seconded 4 ayes, 0 naves. Motion

passed.

### **CLOSED SESSION**

1. Anticipated Litigation (One Matter) (Gov. Code sect. 54956.9(d)(2, 4).)

### **OPEN SESSION**

**19) Report on Closed Session.** Ronae stated nothing to report.

**20) Adjournment.** Meeting Adjourned by Ronae 5:48pm.

Requests for disability-related modifications or accommodations shall be made 24 hours prior to the meeting to the schools' main offices or by calling (323) 266-4371. Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting. Materials related to an item on this Board agenda can be requested and made available for public inspection at the main office of Schools in Action, which is also the main office of Arts in Action Community Charter Schools.